

**NOTICE OF REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES
FOR WILLIAMSON COUNTY EMERGENCY SERVICES DISTRICT NO. 3 FOR
POSSIBLE DESIGN-BUILD PROJECT DELIVERY METHOD**

Williamson County Emergency Services District No. 3 (“District”), a political subdivision of the State of Texas operating under Chapter 775, Texas Health & Safety Code, providing fire and other emergency services to its citizens in Williamson County, pursuant to Chapter 2254, Texas Government Code, the Professional Services Procurement Act, is submitting this *Request for Qualifications* (“*RFQ*”) to qualified respondents for architectural services related to the addition of an apparatus bay and storage rooms for its existing emergency services station, Fire Station No. 1, located at 501 Exchange Boulevard, Hutto, Texas 78634 (“Station”). The award of any contract pursuant to this *RFQ* shall be on the basis of demonstrated competence and qualifications to perform architectural and related services to the District through all phases of the design and construction of the Station improvements, pursuant to Section 2254.003, Texas Government Code, and other applicable law. The District prefers the Design-Build Alternative Delivery Method under Chapter 2269, Texas Government Code, but will entertain other methods as may be recommended by the retained architect.

Individuals or entities providing their qualifications shall have at a minimum, the following:

1. Licensed for a minimum of 5 years in the State of Texas to provide architectural services to the public;
2. Demonstrated competence and qualifications in all phases of the design, remodeling, construction, or other improvements to an emergency services station or other commercial project acceptable to the District, including construction supervision and related services and as a possible design-build representative for the District for the duration of the project;
3. Capability to perform the required services for the project;
4. Experience on similar projects;
5. Reputation, integrity, and competency of primary architect and firm;
6. Qualifications and experience of individual and/or firm.

Qualifications of Respondents must be received no later than 5:00 p.m., November 28, 2016, addressed to the attention of:

Scott D. Kerwood, Fire Chief
Williamson County Emergency Services District No. 3
501 Exchange Boulevard, PO Box 175
Hutto, Texas 78634
512-759-2616
sdkerwood@huttofirerescue.org

...with an additional copy provided to...

Bill Brown, Board President
501 Exchange Boulevard, PO Box 175
Hutto, Texas 78634
512-759-2616
esd3president@huttofirerescue.org

Responses to the RFQ shall contain the following, at a minimum:

1. Six complete, bound copies of the Response to the *RFQ*.
2. The Response not exceeding 10 pages, single-sided.
3. Resumes of all personnel to be assigned to this project (not included in the 10-page maximum).
4. References of all personnel to be assigned to this project (including contact names, email addresses, and telephone numbers).
5. At least 3 examples of similar projects.
6. Any other information which may make the individual or entity responding to this *RFQ* particularly qualified to complete the project.

Email copies will not be accepted! Questions related to this *RFQ* may be submitted in writing to Fire Chief Scott D. Kerwood, as noted above.